

## Rental Information

To reserve your date, we require payment of the damage deposit for the package of your choice along with a signed rental agreement. Damage deposits are fully refundable if there is no facility damage, all items are returned and all policies and procedures adhered to during your event.

Renters that wish to have alcohol service will notice an additional charge for security, included in the listed rates. Renter is responsible for purchasing setting up alcohol service through our contracted concessionaires no later than 60 days prior to the event. Due to state laws, outside alcohol or BYOB are not permitted. All alcohol service is limited to a 4-hour time frame.

Tables and chairs are included in the rental fee for the inside rooms. The Pinon Room has (70) 6x3 tables & (200) chairs and Grace's Room has (10) 6x3 tables & (50) chairs. Any furniture required for use in the garden must be rented from an outside vendor. Packages do not include set-up, however you do not have to breakdown and store any facility tables and chairs that you use.

Facility Monitoring for your event is provided to answer any questions and ensure adherence to all policies and regulations.

**Ask about our special pricing for meetings, photo shoots, video shoots and podcasts**

## Rental Rates

### **Basic Package:**

Grace's Room accommodates 50 people with access to kitchen, courtyard and prep room.

<u>Damage Deposit</u>	<u>Fri/Sat/Sun:</u>	<u>Mon-Thur:</u>
\$500	\$875	\$775
\$1000 With Alcohol	\$1300*	\$1200*

### **Standard Package:**

The Pinon Room accommodates up to 200 people with access to kitchen, courtyard and prep room.

<u>Damage Deposit</u>	<u>Fri/Sat/Sun:</u>	<u>Mon-Thur:</u>
\$500	\$1600	\$1450
\$1000 With Alcohol	\$2025*	\$1875*

### **Deluxe Package:**

Both Pinon & Grace's Rooms with access to kitchen, courtyard and prep room.

<u>Damage Deposit</u>	<u>Fri/Sat/Sun:</u>	<u>Mon-Thur:</u>
\$500	\$1750	\$1575
\$1000 With Alcohol	\$2175*	\$2125*

### **Garden Package (Avail Apr 15 - Oct 15):**

The Private Gardens with access to kitchen, courtyard and prep room.

<u>Damage Deposit</u>	<u>Fri/Sat/Sun:</u>	<u>Mon-Thur:</u>
\$500	\$2200	\$1975
\$1000 With Alcohol	\$2625*	\$2400*

**\*Includes security but does not include cost of alcohol or license through concessionaire, Red Door Brewing.**

### **Premium Package (Avail Apr 15 - Oct 15):**

Includes both rooms & The Private Gardens with access to kitchen, courtyard. prep room.

<u>Damage Deposit</u>	<u>Fri/Sat/Sun:</u>	<u>Mon-Thur:</u>
\$500	\$2600	\$2350
\$1000 With Alcohol	\$3025*	\$2725*

### **Half-Day Packages:**

#### **25% Discount**

- Available only on the Deluxe, Standard and Basic packages
- Applies to all Monday through Friday rentals; Saturday and Sunday rentals as follows:
  - Available November through March
  - May be available April through October if another rental is already booked on the same day
- 6 hour rental (day of the event)
- Includes all information listed under each respective package
- Discount applies only to the base package fee (no discount on supplements, damage deposits, etc.)

Prior day use of the facility for decorating, rehearsals, etc.

If the facility is available the evening before your event, you may have access to the building for an additional \$75/hr with a 2-hour minimum. This can only be arranged 2 weeks prior to your date.

## Facility Information

The Albuquerque Garden Center has two rooms and private gardens available for your event.

The Pinon Room accommodates up to 200 guests with space for catering, a DJ and a dance floor. It is ideal for hosting a reception, anniversary or reunion.

Grace's Room accommodates up to 50 people and is perfect for any small gathering such as a baby shower or small reception. It is also an ideal complement for any event in the Pinon Room.

Our private gardens make any event special and are also a beautiful addition to package for a garden ceremony or provide a perfect backdrop for your event and photographs.

Both rooms allow access to our catering kitchen for prepared or catered food, two sets of restrooms and our lovely Marie Torrens Courtyard.

Ask about our Media Package or Lomas Digital Sign Display that are available for an additional fee.

All rental arrangements have to be selected at the time of booking with fees due 30 days before the event.

## Albuquerque Garden Center

10120 Lomas Blvd NE

Albuquerque, NM 87112

Phone: 505-296-6020

[info@abqgardencenter.org](mailto:info@abqgardencenter.org)

[www.AlbuquerqueGardenCenter.org](http://www.AlbuquerqueGardenCenter.org)



## Rental Packages

&

## Rates

**2022/2023**

The Council of Albuquerque Garden Clubs, Inc.  
is a 501(c)(3) non-profit organization.